



Portland Community Fund Association
PO Box 524, Portland MI 48875

Disaster Relief Grant Application

Applications are available to properties within the Portland School District that incurred damage as a result of the February 2019 Flood. We will only accept one application from owner and/or tenant per property address. Grants are available up to \$500.00 per property address. Please call/text our PCFA Co-Treasurer (517-526-2094) or PCFA Vice-President Evelyn Walkington-Jensen (517-388-1313) with any questions you may have with completing this form. **Disaster Relief Grant Application deadline Friday, February 22, 2019.**

Name (Last): _____ (First): _____ Telephone (____) ____ - _____

Mailing Address: _____ City _____ State ____ Zip _____

Email Address (optional): _____

Select One: _____ I am the Owner _____ I am a tenant

Property Address: _____, Portland MI 48875

Description of Damage: _____

Estimate of total damage: \$ _____

How much have you paid out of your own pocket? \$ _____

(Examples: \$500.00 insurance claim deductible; \$255.00 no insurance claim-damages below our deductible amount to repair carpet not covered under insurance policy)

In exchange for grant funds you must provide **proof of damages to the above listed property address:**

1. Copy of insurance claim document (should include name, property address and deductible amount).
- Or
2. Copy of your cash receipts or written estimates and pictures of the damage.

Please return completed application with proof of damages by **mail to: Portland Community Fund Association, P.O. Box 524, Portland MI 48875** or you may personally deliver to Portland City Hall, 259 Kent St, Portland MI 48875 during business hours of 8am-4:30 pm M-F.

Signature of Applicant: _____ Date _____